

CALL FOR WORKSHOP PROPOSALS



2008 Western Regional Leaders Forum March 6–9, 2008

Western Regional Leaders Forum (WRLF) is an annual event hosted by one of the 13 western states. Idaho is proud to be the host for WRLF 2008. There will be four days of workshops, tours, special events, and opportunities to meet other 4-H Leaders from the western states. This is a great opportunity to acquire new ideas for your local 4-H program!

SELECTION CRITERIA

Proposals will be selected on the following criteria:

- Potential to attract and motivate attendees
- Clarity of proposal content and presentation methods
- Emphasis on experiential learning model (learning life skills utilizing the model of experience, process, share, apply, and generalize)
- Potential for practical application to local and area club work
- Relevance to current projects and trends in youth development

PROPOSAL FORM

Title of Workshop: _____

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone :(_____) _____ Work Phone :(_____) _____

FAX # :(_____) _____ E-mail Address: _____

Affiliation: 4-H Teen 4-H Volunteer 4-H Extension Staff Other _____

List the names and e-mail addresses of other team members: _____

Presenter(s) Biography: _____

Description of Workshop (A short description, approximately 60 words, to be used in the printed WRLF registration): _____

Please indicate which category best describes your workshop's emphasis:

- | | |
|---|---|
| <input type="checkbox"/> General 4-H/Youth Development | <input type="checkbox"/> Citizenship & Leadership |
| <input type="checkbox"/> Teens | <input type="checkbox"/> Environmental Science |
| <input type="checkbox"/> Science & Technology | <input type="checkbox"/> Horse |
| <input type="checkbox"/> 4-H After School | <input type="checkbox"/> Healthy Lifestyles |
| <input type="checkbox"/> Communications & Expressive Arts | <input type="checkbox"/> Plants & Animals |
| <input type="checkbox"/> Family and Consumer Science | <input type="checkbox"/> Service Learning |
| <input type="checkbox"/> Other (please explain) _____ | |



OTHER WORKSHOP INFORMATION

Workshop Length:

_____ 1 Hour _____ 2 Hour

Can you present more than once?

_____ No _____ Yes

Maximum Workshop Audience:

10-20 _____ 21-40 _____ 41 + _____

Will you need to charge for the workshop? _____No _____Yes

If yes, indicate the amount necessary to be added to the registration per person \$_____

(UI Extension requires receipts to be submitted for reimbursement of workshop costs.)

Please indicate the type of meeting room set-up you would like:

Lecture (chairs, no tables)

Classroom (tables & chairs)

Other: _____



AUDIO-VISUAL & WORKSHOP MATERIALS

Limited audio visual equipment is available for workshops. If you are in need of a computer or audio visual equipment, please contact your local Extension Office regarding equipment that might be available for your use through that office. Screens will be available and overhead projectors will be accessible for your use, as long as the committee is notified of your need prior to the Forum. If you need equipment that you are unable to find elsewhere, we will work with you in making arrangements with the hotel at your cost. We will be contacting presenters regarding specific equipment needs as Forum approaches.

Presenters will be responsible to provide handouts and/or all other workshop materials for their class. Participants like to receive handouts that will be useful when they return home. Handouts that are clear, concise, and can be utilized immediately by leaders are especially appreciated. Please bring enough "consumable" handouts for the maximum number of workshop participants you indicated above and an additional 10 copies for the Forum library.



REGISTRATION INFORMATION

All attendees of WRLF are required to pay their own registration fee and travel expenses. A registration form will be available online at <http://www.4h.uidaho.edu/wrlf>. Workshop presenters who are at WRLF only during their workshop and are not participating in any other part of WRLF do not need to pay registration fees, but they do need to register. Day registration will be available and it will include the meals, breaks, workshops, and activities on the day(s) you register for.



WORKSHOP SUBMISSION

Please return the completed proposal form by **June 1, 2007** by mail or e-mail to:

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