

View Shooting Sports Contest Entries - County Level Account ONLY

- 1) Log into 4HOnline County account
- 2) From the dashboard, select the Events tab
- 3) Click on “Reports”
- 4) Select from the drop down arrow, the State Contest | Shared | 2016 | State Shooting Sports Contest (as shown below)



- 5) Select the Report, right click and “Export to Excel”
- 6) All Reports are grouped by discipline and contain the following information:
 - County Name
 - Member Name
 - *Hunter ID Number
 - *Hunter Certificate and/or Signed Pistol Release Form Uploaded (Yes or No)
 - Contest Class and/or Time Selections
 - Comments

***All members will be required to have this information in 4HOnline to participate in State Shoot. If they uploaded last year, it is in their file and county staff can confirm it is there. Contact the county staff for further information.**