

2017-2018 Colorado 4-H Intermediate Horse Record

For Use by Members 11-13 Years Old

Please fill out years in project, name, etc. Then print and sign this form at the start of your project.

Species	Years in Project
Horse	

Name _____

4-H Club _____

4-H County _____

Birth Date _____

Age as of December 31 _____

PROJECT AGREEMENT

To be signed at the beginning of your 4-H project year.

I will be responsible for feed, care, and management of my animals. I will keep good records and finish my record book to complete my project. I will be responsible for management decisions concerning the health, welfare, profitability, and product quality of my project.

Member Signature

Date

As a parent or supporter, I realize that animal projects require a considerable amount of expense and labor. I will support this youth in his/her efforts and allow him/her to learn as much as possible from the experience. The youth is expected to be responsible for labor, care, and management decisions affecting the project. I will help where needed by giving guidance and instruction.

Parent Signature

Date

Record must be printed in landscape format. Records may be completed on the computer or neatly hand-written

[Refer to the Record Book Guide \(Click Here\) for all Xcel and record keeping tips. Contact your local Extension Office for a hard copy of the guide.](#)

GOALS

Identifying goals and how you are going to reach those goals is important to help you become more skilled and knowledgeable about your project and other parts of your life. Goals may be personal or specific to your project. Ask yourself, "What do I want to accomplish this year?" **Record ONE SMART goal that is Specific, Measurable, Attainable, Realistic and Timely. Record two "To Do" that will help you complete your goal. Use complete sentences.**

[See Record Book guide for help on writing SMART goals.](#)

Goal	
"To Do" Plan	1
	2

If you are unsure what to do, who can you go to for help about your project(s)?	
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EQUIPMENT/SUPPLIES INVENTORY

Record equipment, tack, tools, trailers, fencing, and any other items used for your project this year and a value (make your best guess) of what that item is worth now. Items may be owned or borrowed. **Remember to include items you purchase in Other Expense Record (pg. 10). Record all horses in Animal Inventory and Animal Purchase Record (pg. 5 - 6).**

Start this list at the beginning of the year and add to it anything you use for your project throughout the year.

Item	Value
Ex. Leather Halter	\$25.00
Ex. Two Show Shirts	\$50.00
Total	

Item	Value
Ex. Manure Fork	\$10.00
Ex. Two Horse Bumper Trailer	\$1,500.00
Total	

HORSE IDENTIFICATION

This form is on 4HOnline.

You will need to complete a Horse ID on 4HOnline for each horse you have in your 4-H horse project. If you did the Horse ID on 4HOnline last year, you still need to go in and update the information. You will also need to upload three pictures of your horse. Please contact your Extension office for help in uploading the pictures.

You will need to print the Horse ID form from 4HOnline and put it in your e-record in place of this page.

How to Add an Animal ID:

1. Log-in to 4-H Online using your family email
2. Go to the Member page
3. Scroll down to list of family members and click on edit next to your name (just like when you were registering)
4. Click on the "Animal/Livestock" button at the top
5. Choose your animal type: Horse
6. Click "Add Animal"
7. Fill out the information and add photos
8. Click on "Save"

How to Print an Animal ID:

1. Log-in to 4-H Online using your family email
2. Go to the Member page
3. Scroll down to list of family members and click on edit next to your name (just like when you were registering)
4. Click on the "Animal/Livestock" button at the top
5. Click on the "Edit/View" button next to the animal.
6. Click on "Print Animal Information" at the top.

ANIMAL INVENTORY

At the start of your project, record the horses you own in START Animal Inventory. Record the value of your horse under the correct horse column (even if you have only one horse). Remember to label the horse column. **Record any horses you buy in Animal Purchase Record (pg. 6) and NOT in START Animal Inventory.** If any time during the year you sell a horse listed here or one dies, record "sold or died" in the last column for that horse. **Remember to record any horses you sell in Income Record (pg. 6).** At the end of your project, record all the horses you still have in END Animal Inventory. Do not leave blank. Record "no horses owned" where applicable.

For first year members, the project START is the first day you enrolled in 4-H. For returning members, the project START is the last day of last year's Record Book or October 1. The project END is the date you turn in your Record Book or Sept 30.

What animals do I own at the START of my project?	Horse:	Horse:	Horse:		During the 4-H year, Was this horse sold? Did this Horse Die?
Animal Name	Value	Value	Value	Total Animal Value	
Ex. Jamie	\$3,000.00	\$0.00	\$0.00	\$3,000.00	N/A
TOTAL START VALUE					

What animals do I own at the END of my project?	Horse:	Horse:	Horse:	
Animal Name	Value	Value	Value	Total Animal Value
Ex. Jamie	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Ex. Frank	\$0.00	\$2,000.00	\$0.00	\$2,000.00
TOTAL END VALUE				

ANIMAL PURCHASE RECORD

Record any horses you buy or lease during this project year. If you lease a horse, put "lease" in the Total Cost column and include the lease fee in Other Expense Record (pg. 10). If a horse is owned at the beginning of the 4-H year, it should be recorded in START Animal Inventory (pg. 5) and NOT in Animal Purchase Record.

Record "no horses purchased" if you did not buy/lease a horse.

Date	Animal Name	Seller/Lessor	Horse: \$	Horse: \$	Horse: \$	Total Cost
Ex: 2/15	Frank	Mr. Smith	(Jamie) \$0.00	(Frank) \$2,000.00	(Misty) \$0.00	\$2,000.00
Ex: 2/15	Misty	Ms. Barth	N/A	N/A	Lease	Lease
TOTAL ANIMAL PURCHASE						

INCOME RECORD

Record all income you earned this year. Income may be from selling horses, equipment or tack, and from show winnings, barn work, etc. If a horse is owned at the end of the 4-H year, that horse should be listed in END Animal Inventory (pg. 5). Add more lines/pages as needed.

Record "no income" if you did not make any money this 4-H year.

Date	Item/Animal Name	Income From	Horse: \$	Horse: \$	Horse: \$	Income
Ex: 8/15	Fair Premiums	County Fair Horse Show	\$20.00	\$20.00	--	\$40.00
TOTAL INCOME						

HEALTH EXPENSE RECORD

Record health expenses such as veterinary/medical costs. **Remember to include veterinarian/service fees and any items you purchase listed on your Health Record (pg. 7). Record supplements in Feed Expenses Record (pg. 9).** Label and fill out the horse column even if you only have one horse and remember to label the horse columns. Add more lines/pages as needed.

Record "no expenses" if there were no health expenses this 4
H year.

Date	Health Item	Paid To	Horse:	Horse:	Horse:	Total Cost
			\$	\$	\$	
Ex: 3/15	4-Way Vaccine	ABC Vet Clinic	(Jamie) \$60.00	(Frank) \$20.00	(Misty) \$20.00	\$100.00
TOTAL HEALTH EXPENSE						

FEED EXPENSE RECORD

Record all feed, grain, hay, water, or pasture rent you purchase during this 4-H year. Charge the appropriate amount to the specific horse column(s) for which you purchased feed. Then record the total amount and cost. Remember to include units (Example: lbs of feed in amt. column). Label and fill out the horse column even if you only have one horse. **If the animal is boarded or leased, feed costs should be calculated separately from boarding/lease costs in Other Expenses Record (pg.10). Keep in chronological order.** Add more lines/pages as needed. Total each page and then have a final total on last

			Horse:		Horse:		Horse:			
Date	Item	Paid To	Amt.	\$	Amt.	\$	Amt.	\$	Total Amount	Total Cost
Ex: 2/15	Sweet Feed	XYZ Feed	25 lbs	(Jamie) \$20.00	25 lbs	(Frank) \$20.00	0	(Misty) \$0.00	50 lbs	\$40.00
7/10/12	Pasture	EFG Farm	0	\$0.00	30 days	\$200.00	0	\$0.00	30 days	\$200.00
TOTAL FEED EXPENSE										

OTHER EXPENSE RECORD

Record all other expenses such as show supplies, equipment, tack, stall or barn rent, riding lessons, entry fees, brand inspections, gas for car or truck, farm utilities (except water), etc. **Record horse lease fees here.** Label and fill out horse columns even if you have only one horse. Add more lines/pages as needed.

Record "no expenses" if there were none this 4-H year.

Date	Item	Paid To	Horse: \$	Horse: \$	Horse: \$	Total Cost
Ex: 5/15	One Water Tank	RST Ranch Supply	(Jamie) \$10.00	(Frank) \$10.00	(Misty) \$10.00	\$30.00
TOTAL OTHER EXPENSE						

FINANCIAL SUMMARY

Record your income and expenses for each horse and the total of all horses to see if you made or lost money on your horse project this year. Directions are given to the right of the columns.

Income	Horse:	Horse:	Horse:	Total All Horses	Directions
A. <i>How much is your horse(s) worth at the END of the year?</i>					<i>Total End Value (pg. 5)</i>
B. <i>How much money did you earn?</i>					<i>Income Total (pg. 6)</i>
C. <i>What is your total income?</i>					<i>A + B</i>
Expenses					
D. <i>How much was your horse(s) worth at the START of the year?</i>					<i>Total Start Value (pg. 5)</i>
E. <i>How much did you spend to purchase horses?</i>					<i>Total Animal Purchase (pg. 6)</i>
F. <i>How much did you spend on health?</i>					<i>Total Health Expense (pg. 8)</i>
G. <i>How much did you spend for feed?</i>					<i>Total Feed Expense (pg. 9)</i>
H. <i>How much did you spend on other expenses?</i>					<i>Total Other Expense (pg. 10)</i>
I. <i>What is your total expense?</i>					<i>D+E+F+G+H</i>
Profit/Loss					
J. <i>How much did you make/lose from your horse project?</i>					<i>C - I</i>

INVOLVEMENT RECORD

4-H Members must complete a community service activity and a demonstration in order to complete their project. The 4-H program also provides additional opportunities for leadership, exhibition, and judging. **Record your involvement in these areas which may be within or outside of 4-H.** Record "none" or N/A where it applies. Add more lines/pages as needed.

What did you do for your community? How did you practice citizenship?	Date, Hours	What did you learn?

What did you demonstrate? What speech(es) did you give?	Date	What did you learn?

How were you a leader or helpful to others? What leadership events did you attend?	Date	What did you learn?

Where did you exhibit/show? What judging activity(s) did you do?	Date	What did you learn?

STORY AND PICTURES

It is suggested that you complete the following other requirements in a separate document such as in Microsoft Word and attach pictures on another page. Insert story and pictures before Project Completion (pg. 14).

Project Pictures

Include a minimum of four pictures with a descriptive caption for each are expected. **Include pictures that demonstrate the progress of your project throughout the year or a variety of thing you did with your 4-H horse project..** Additional

4-H Story

Tell us about your 4-H experience in a story. The following may be used as a guide to help you in compose a story related to your project(s).

About Me

- * Tell how old you are and when you joined 4-H.
- * Tell why you joined 4-H.
- * Tell why you joined 4-H.
- * Tell about future and career plans.

Leadership and Citizenship

- * Share what leadership and citizenship means to you .
- * Tell how 4-H has helped you become a better leader and citizen.
- * Describe what types of citizenship or leadership projects have you been involved in.
- * Tell how you have contributed to 4-H, your community, and your school.

4-H Project and Activities

- * Describe your projects and how they were successful or challenging.
- * Explain your goals and which ones you reached.
- * Share what you would do differently if you were to try it again.
- * Describe what skills you have learned this year.
- * Tell how your projects have grown in size and scope.
- * Explain how you have arranged for financing (if needed).
- * Tell about any adults or other 4-H members who were especially helpful to you. Share how they were helpful.

4-H's Impact on You

- * Tell how your 4-H participation changed how you feel about yourself.
- * Describe what being a 4-H member means to you.

Story may be typed or hand-written with 1 inch margins. Handwritten stories should be written on lined, white notebook paper and be legible. Typed stories should be on plain, white paper and no smaller than 12-point font. **Limit your story to a maximum of three (3) pages. Remember that good grammar, correct spelling, and complete sentences are important.**

GOAL REFLECTION

Goals help you achieve more when you review them each year. At the END of the year, answer the following questions in complete sentences.

Did you meet your goal this year (pg. 2)? Why or why not?	
Which 'To Do's did you complete?	
What helped you complete your goal? What challenges kept you from reaching your goals?	

PROJECT COMPLETION

I declare that the information in this book is correct and all 4-H requirements have been completed to the best of my knowledge.

Member Signature

Date

Leader Signature

Date

Parent/Guardian Signature

Date

NOTE: Include this as the last page of your Record Book, after your story and pictures.