

Red w/yellow highlight (Only place available)

White w/green highlight (Highest level available)

**Hierarchy Behavior Definitions**

<b>Override</b>	At each level, the setting will override (replace) any setting that was made at a higher level of the hierarchy.
<b>Sum</b>	At each level, the setting adds on to the amount set at the higher level. <b>Example:</b> Fair Entry Fee is set to \$2.50, Beef
<b>Smallest Ancestor</b>	The effective setting is the smallest of the applicable hierarchy path. <b>Example:</b> Max Entries Per Exhibitor is set at 2

	Fair	Department	Division	Class	Hierarchy Behavior	Default	Notes
<b>Registration</b>							
<b>REQUIRED</b>	Registration Open	Registration Open	Registration Opens	Registration Opens	override	(blank)	Required unless all entries are done by managers
<b>REQUIRED</b>	Registration Closed	Registration Closed	Registration Closed	Registration Closes	override	(blank)	Required unless all entries are done by managers
	Open Entry	Open Entry	Open Entry	Open Entry	override	No	(if Yes) "Open" exhibitors will not be prompted for club/chapter info on entries
	Exhibitor Fee					(blank)	Charged ONCE of every exhibitor, at the beginning of the entry process (first invoice only, if they create multiple invoices).
	Exhibitor Birthdate					Required	Determines if non-4HOnline exhibitor will enter birthdate info
	Exhibitor Grade					Optional	Determines if non-4HOnline exhibitor will enter grade info
	Exhibitor Social Sec. No.					Invisible	Determines if ALL exhibitors will enter Social Security numbers

	Fair	Department	Division	Class	Hierarchy Behavior	Default	Notes
<b>General Settings</b>							
	Entry Fee	Entry Fee	Entry Fee	Entry Fee	sum	(blank)	Charged once per class entry. Note the hierarchy behavior is "sum". An entry fee of \$1 at the fair level, and \$5 at the beef department level, will result in \$6 for every entry into the beef department.
	Max Entries per Exhibitor	Max Entries per Exhibitor	Max Entries Per Exhibitor	Max Enries per Exhibitor	smallest ancestor	Unlimited	Exhibitors cannot make further class entries when the limit is reached. Cannot be set to a higher number at a lower hierarchy level. A fair limit of 2 entries per exhibitor cannot be set to 10 entries per exhibitor in the Horse department, because that would exceed the limit for the fair.
	Max Entries Per Exhibitor per Class	Max Entries per Exhibitor per Class	Max Entries per Exhibitor per Class	Max Entries per Exhibitor per Class	override	Unlimited	Exhibitors cannot make further entries into the same class once the limit is reached.
		Entry Description	Entry Description		override	Invisible	Entry Description is available for use on standard/custom reports, entry cards, and show programs. Invisible-visible-required options.
	Allowed Exhibitor Type	Allowed Exhibitor Type	Allowed Exhibitor Type	Allowed Exhibitor Type	override	Individual	Team (only), Individual (only), Mixed

	Fair	Department	Division	Class	Hierarchy Behavior	Default	Notes
<b>Animal-Related Settings</b>							
	Max Entries per Animal	Max Entries per Animal	Max Entries per Animal	Max Entries per Animal	smallest ancestor	Unlimited	Same animal cannot be attached to another entry once the limit is reached. Cannot be set to a higher number at a lower hierarchy level. A fair limit of 2 entries per animal cannot be set to 10 entries per animal in the Horse department, because that would exceed the limit for the fair.
	Max Animals per Exhibitor	Max Animals per Exhibitor	Max Animals per Exhibitor	Max Animals per Exhibitor	smallest ancestor	Unlimited	Exhibitor cannot add more animals once the limit is reached. Cannot be set to a higher number at a lower hierarchy level. A fair limit of 2 animals per exhibitor cannot be set to 10 animals per exhibitor in the Rabbit department, because that would exceed the limit for the fair.
			Minimum Average Daily Gain	Minimum Average Daily Gain	override	(blank)	Prompts a warning on the check-in screen if ADG is lower than limit
		Record Animal Height at Check-in	Record Animal Height at Check-in	Record Animal Height at Check-in	override	No	Sets a required Height field at check-in
		Record Animal Beginning Weight at Checkin	Record Animal Beginning Weight at Checkin	Record Animal Beginning Weight at Checkin	override	No	Sets required beginning weight/date fields at check-in. Must be set to "yes" if ADG is to be calculated. If beginning weight/date fields are part of the Animal type, they will be visible in the Animal Info section.
		Record Animal Weight at Check-in	Record Animal Weight at Check-in	Record Animal Weight at Check-in	override	No	Sets a required Weight field at check-in
			Max Animal Gain Percent	Max Animal Gain Percentage	override	(blank)	(non-functional)
			Max Animal Shrink Percent	Max Animal Shrink Percent	override	(blank)	(non-functional)

			<b>Max Animal Weight</b>	Max Animal Weight	override	(blank)	Prompts a warning on the check-in screen if weight entered is too high
			<b>Min Animal Weight</b>	Min Animal Weight	override	(blank)	Prompts a warning on the check-in screen if weight entered is too low
	<b>Allow Animals to be Added to an Entry During Registration</b>	Allow Animal to be Added to an Entry During Registration	Allow Animal to be added to an entry during registration	Allow Animals to be Added to an Entry During Registration	override	Yes	Yes=exhibitors will enter animal information at entry time. No=all animal information will be added by managers at check-in.
			<b>Pen Size</b>	Pen Size	override	1	Number of spaces for animal information in the entry.

<b>4-H Settings</b>			<b>Allow Animal Sharing Within Families</b>				No	4HOnline families/animals ONLY: Sibling can select an animal identified by another sibling.
<b>At least one must be set to Yes</b>		<b>Allow New Entries by non 4HOnline Exhibitors</b>	Allow New Entries by Non 4HOnline Exhibitors	Allow New Entries by Non 4HOnline Exhibitors	override	Yes	Yes=Exhibitors who do not have records in 4HOnline can make entries. No=Only available sign-in to make entry to the fair is through 4HOnline sign-in option.	
		<b>Allow New Entries by 4HOnline Exhibitors</b>	Allow New Entries by 4HOnline Exhibitors	Allow New Entries by 4HOnline Exhibitors	override	Yes	Yes=4HOnline exhibitors can make entry into the fair. No=No 4HOnline sign-in option is available.	
	<b>Allow Animal Creation for 4HOnline Exhibitors</b>	Allow Animal Creation for 4HOnline Exhibitors	Allow Animal Creation for 4HOnline Exhibitors	Allow Animal Creation for 4HOnline Exhibitors	override	Yes	Yes=4HOnline exhibitors can create a new animal to add to an entry. No=4HOnline exhibitors must select an animal that has been entered into 4HOnline Animals/Livestock, not create a new one. Exhibitors who do not have a record in 4HOnline are not constrained by "No".	
	<b>Require 4-H Project Affiliation for 4HOnline Exhibitors</b>	Require 4-H Project Affiliation for 4HOnline Exhibitors	Require 4-H Project Affiliation for 4HOnline Exhibitors		override	No	Yes=4HOnline exhibitors can only enter divisions that correspond with their current 4HOnline project enrollment. (Each division must have the corresponding project(s) attached on the Hierarchy Editor screen.) This setting does not apply for exhibitors who do not have records in 4HOnline. No=Project enrollment is not linked to fair entry.	