



## CITIZENSHIP WASHINGTON FOCUS Procedure for Selecting Delegates

The county office will print applications from 4HOnline; the name of report is "CWF Applications."

To locate the report go to:

Event (tab) | Reports | Shared | CWF Application Process | CWF Application Report

1. **Each county/area is responsible for selecting their delegate(s).** Please confirm the candidate's registration, which includes; application form, acceptance form, and uploaded photograph through 4HOnline. Mail payment to Ellen Butler in the State 4-H office by March 1.
2. **Extra delegates may be funded at local expense.** After the county has selected the delegate partially funded by the 4-H Foundation, they may send additional delegates at their county and/or personal expense. These delegates should complete the same process through 4HOnline as did the other delegates.
3. **Eligibility requirements:**
  - A. Delegates must be at least 15 years old by January 1 of the current year and currently involved in an Extension-sponsored 4-H youth program.
  - B. Delegates must have at least one year of leadership experience and be currently active in a leadership position in the organization she/he represents.
  - C. Delegates must have demonstrated an active interest in citizenship/community service programs in their club and/or at the county level.
  - D. Delegates must complete an official application for Citizenship-Washington Focus and upload a clear, glossy picture for publicity.
  - E. Delegates must be willing and have the time to work with their county/area Extension agent to conduct a citizenship program upon return, based on a prearranged agreement.

### County Requirements:

Any additional county requirements may be set up as desired by the county program as long as Affirmative Action Plan requirements are met.

### Suggested qualifications for county selection committees to consider in naming delegates:

- A. Demonstrate leadership experience.
- B. Demonstrate citizenship qualities.
- C. Demonstrate ability to communicate information to other people.



- D. Ability to travel under a strenuous schedule (health, homesickness, physical stamina, heat, etc.).
- E. Interest, availability and willingness to lead citizenship-type programs (based upon their experiences on this trip) over a reasonable time period suitable for their county and district. This trip should be considered as a training experience.

**Selection of Citizenship-Washington Focus Candidates.**

We suggest that your 4-H Council (or other group) appoint a county selection committee to interview applicants who are eligible to participate. This procedure is highly recommended as it allows the Extension agent to provide guidance to the selection committee while remaining neutral in decision making.

**5. Suggested composition for a county selection committee:**

- 4-H adult leader representative
- County 4-H foundation representative
- County Commissioner representative
- Extension representative
- Others, including leading business professionals, school administrators, county officials, judges, law enforcement or elected officials, etc.